Roberts Rules of Order (Basic) - A.A Edition

"We wear Roberts Rules like a loose glove." **Questions for Motion Discussion** 2nd **Discussion Ends** Either... Clarification ----- Organically (goes directly to a vote on the motion... OR Debating the merit CALL THE QUESTION (definition: "We've discussed enough - let's vote.") Asking a question of the motion to obtain more information ------ By a **MEMBER:** [MOTION PAUSES] [2/3 majority] **VOTE** "All in favor of stopping discussion and bringing motion to a vote" "All in favor of continuing discussion." :-----By a CHAIR: [NO VOTE REQUIRED] ("Im going to take three (3) more/10 minutes 1. Ask the secretary to re-read the motion aloud ... then vote")

- "All in favor"
- "All opposed"
- 4. "Any abstentions"
- "Would the minority opinion like to be heard?" [REMIND THEM WHAT THE MINORITY OPINION IS] (1 minute per minority opinion)

REMINDER: The minority opinion is generally expressed to 1.) share something new (no repeats of previously stated opinions); 2.) if anyone feels they haven't expressed themselves adequately; 3.) if someone feels they feel the body is making a serious mistake. **Note:** The Chair can allow for repetition during the minority opinion if needed to ensure we 1.) move slowly and 2.) let everyone feel heard.

- 6. "To anyone who voted in the majority: Did that change your vote?" (REMIND THEM WHAT THE MAJORITY IS) (same thing as Motion to Reconsider)
 - · If YES
 - "So by default, there's a Motion to Reconsider is on the table do I hear a 2nd?"
 - "All in favor of Re-Opening discussion All in favor of treating this vote as final." (Motion starts over and we go into Discussion - then we vote. Vote is Final / No minority opinion)
 - If NO: Motion Passes/Fails

AMENDMENTS:

- Friendly: Given by someone trying to improve the motion without changing the meaning - the person who made the motion needs to accept the amendment
- Regular: Actually changing the wording & intent of the motion requires the person who made the motion (AND THE 2nd) and the person who made the amendment to agree on the change to the motion (2/3 majority) amendment itself requires a vote BEFORE the vote on the motion itself.

POSTPONE: (requires a motion)

• Definition: Postpone it TO A SPECIFIC TIME (it makes sense to deal with it at a specific time in the future for whatever reason) [Gets put into OLD BUSINESS AT THAT FUTURE DATE]

POINT OF INFORMATION:

 Primarily used when 1.) Someone has a question to ask...or 2.) When they need some additional information (sometimes it's about them wanting to offer additional information).

TABLE: (requires a motion)

• "Im going to CALL THE QUESTION to stop the discussion and call a vote

- Definition: We are putting the motion off in the moment and it will require the step of somebody taking it off the table.
- How it gets off the table: Likely it will be automatically put into OLD BUSINESS for the **next meeting** (not debatable / simple majority / no motion to reconsider or minority opinion)

POINT OF ORDER:

• Used when there is **some deviation from the process** or **someone is being disruptive** (Chair: Only use this when someone is being very mean spirited) (Chair rules on it when offered by a member)

on the motion."