

Book of Current Practices  
District 4, Area 15, South Florida

**District Four**  
**Book of Current Practices**  
**Area 15, South Florida**

# Book of Current Practices District 4, Area 15, South Florida

## Introduction

This introduction is to help you understand the three different documents we use in district 4 to document our policies and procedures. These three documents are the Legacy of Service, Current Practices, the Book of Motions.

The Legacy of Service is the document that has the job description of each position. It also contains the duties that that person is responsible for in whatever position they have been elected to. The district four panel position elections are held in October every two years. Parts of the Legacy of Service may be changed by person filling the position, but policies (i.e., passed motions) listed in the Legacy of Service may only be changed through a motion to the district body.

Current practice document lists all passed motions that pertain to the current business procedures that take place in district 4. Each of these motions is listed under the position that it affects for ease of locating.

*For example, if you are looking for a current practice that pertains to the district Recording Secretary you would go to the Recording Secretary section. In that section you will find all motions passed that refer to the duties and responsibilities that the recording secretary should be practicing currently.*

The book of motions is the last document which has all the motions that have been brought to the body since record keeping began. Each motion has a number and a date. The motions are listed in numerical / date order. This document includes passed, failed, postponed, and withdrawn motions and is simply an historic record. Just because a motion in this document is recorded as passed does not necessarily make it a current practice.

Hopefully this introduction is giving you a bit of information as to how we use these three documents in district 4 and hopefully it will help you determine which document to consult to find what you were looking for. It is our responsibility as the Current Practices committee to make these documents as accessible and understandable as possible.

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***GUIDELINES FOR CURRENT PRACTICES***

**District Committee Meeting**

**Procedure**

Date: 07/ 28/ 1979

Text: To support and cooperate with Intergroup to produce a newsletter.

Date: 09/ 24/ 1983

Text: The General Service District meeting time will be moved to 10:00 am instead of 9:30am, so that the DCM session can commence at 9:00am.

Date: 06/ 27/ 1987

Text: Replacement of District Officers due to resignation: The Chairperson notifies the General Service body that a vacancy exists and election to be held at the next District Business Meeting, the Officers can fill the vacancy until the election.

Date: 06/ 27/ 1987

Text: Order of succession to chair meeting: Chairperson, Alternate Chairperson, Treasurer, Registrar and Recording Secretary

Date: 06/ 27/ 1987

Text: Order of Business: Elections become "Old Business", and is the first order of business at the next District business meeting.

Date: 11/ 25/ 1989

Text: District 4 General Services GSR's, DCM's, ACM's, and Officers will be assigned to a committee.

Date: 01/ 27/ 1996

Text: New GSR's that come into General Service will be given a GSR packet by General Service, District 4. When they receive their GSR packet from New York, they will return it to General Service, District 4.

Date: 10/ 26/ 1996

Text: The General Service Meetings will now be held on the third Saturday of each month.

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Date: 07/ 09/ 2005

Text: Change the term from sub-group to sub-district.

Date: 11/ 19/ 2005

Text: That the present alignment of groups within sub-districts be canceled, and that the district adopt the geographical alignment of groups and sub-districts as proposed by the ad-hoc alignment committee (See pgs. 28-40)

Date: 11/ 19/ 2005

Text: That the new group automatically be assigned to the geographic sub-district in which it resides, and that any group relocating be automatically reassigned to that sub-district, the assignment being the sole responsibility of the Registrar.

Date: 11/ 19/ 2005

Text: That the Registrar may propose boundary changes to sub-districts when imbalances occur, such boundary changes to be approved by the district.

Date: 01/ 21/ 2006

Text: That the Delegate's Luncheon is held during the month of August and that no District 4 General Service meeting is held during that month.

Date: 10/ 21/ 2006

Text: That the terms of District 4 Committee Chairs, District 4 Officers, DCM's, and ACM's be conformed to the fiscal year. Elections to be held on even numbered years in the month of October.

Date: 07/ 21/ 2007

Text: That a District Inventory Questionnaire be given to the GSR's, ACM's, and DCM's, Committee Chairs, and District Officers at the January meeting every two years, beginning with the January 2008 meeting. The answers received will then be recorded and prepared for discussion by the Committee not later than the following June meeting.

Date: 07/ 21/ 2009

Text: That the Delegate's Report be scheduled as soon after the annual General Service Conference as possible. It is the responsibility of the District Chairperson to coordinate the date with the Delegate so as to acquire the most favorable date possible: and not district meeting will be held during the month of the Delegate's Report.

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Date: 11/ 29/ 2009

Text: That during the 9:00 a.m. Workshop held prior to the monthly General Service meeting, the **Concept of the Month** will be read and discussed during each Workshop in **odd numbered years** and the **Tradition of the Month** be read and discussed in **even numbered years**.

Date: 11/ 29/ 2009

Text: That the Area General Service Workshop (when the Area motions or Conference Agenda items are reviewed) be held at the end of the regular monthly district General Service meeting and listed as the **last item** under “New Business” the month before each Area Assembly.

Date: 7/20/2013

Text: That the Chair of District 4, assembles an ad-hoc Quarterly coordinator Bid Team. This group’s Purpose will be to secure contracts for submission to the Area 15 State Convention Committee no later than September 20, 2013. These contingency contracts will enable District 4 to bid for the privilege to host either the July or October 2014 are 15 assemblies

## Voting

Date: 06/ 27/ 1987

Text: Chairperson for all District Service Committees will be elected by each respective committee and then ratified by the District General Service Body.

Date: 06/ 27/ 1987

Text: Election of District Chairperson: Term: Two years. Eligibility: Past or present DCM, 3 years of sobriety. Election: Via the “Third Legacy Procedure” (page s20-s21, AA Service Manual).

Date: 06/ 27/ 1987

Text: Alternate Chairperson Term: Two years, Eligibility: Past or present DCM, 3 years sobriety. Election: Via the “Third Legacy Procedure” (page s20-s21, AA Service Manual). The individual may continue to hold their position as a DCM, ACM, or GSR.

Date: 06/ 27/ 1987

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**Text:** Election of Treasurer: Treasurer Term: Two years. Eligibility: Past or present GSR, 3 years sobriety. Election: Via the “Third Legacy Procedure” (page s20-s21, AA Service Manual). Individual may continue to hold their position as a DCM, ACM, or GSR.

**Date:** 06/ 27/ 1987

**Text:** Election of Registrar: Registrar Term: Two years. Eligibility: Past or present GSR, year of sobriety. Election: “The Third Legacy” Procedure (page s20-s21, AA Service Manual). Individual elected may continue to hold their position as DCM, ACM, or GSR.

**Date:** 06/ 27/ 1987

**Text:** Election of Recording Secretary: Term: Two years. Eligibility: Past or Present GSR, year of sobriety. Election the “Third Legacy Procedure” (page s20-s21, AA Service Manual). Individual may continue to hold their position as a DCM, ACM, or GSR.

**Date:** 06/ 27/ 1987

**Text:** Board of Directors of Central Office, Four Elected positions: Two on the even years and Two on the odd years. Term: Two years. Eligibility: 3 years sobriety, willing to serve. Nominations accepted from the General Service body to DCM’s. Screened and elected by the ACM’s, DCM’s, and Officers of District 4 at the DCM meeting. The Two elected to be presented to the General Service body of District 4 for ratification. The General Service Chairperson will notify the Central Office Board in of the selection of the representatives to representation. Responsibility: To attend Board meetings. Must attend nine or more regular board meetings a year and give monthly reports on Central Office to the General Service body at their regular monthly business meeting. All Board members are expected to attend monthly General Service Meetings. Any replacements required would use same procedure as above.

**Date:** 06/ 27/ 1987

**Text:** Recall Procedures of all elected persons by General Service District 4: A petition must be presented to the Chairperson at a regular business meeting, stating that a motion will be made at the next regular business meeting, asking for a recall of the elected person, reasons for the recall, and signed by ten members of General Service, of ten different groups. The Chairperson shall read the petition and action shall be taken at the next business meeting. Motion must be carried by a 2/3 vote of the General Service body of District 4.

**Date:** 06/ 27/ 1987

**Text:** Replacement of District 4 Officers due to resignation: Chairperson notifies the General Service body that a vacancy exists and that an election will be held at the next regular business meeting. The Officers can fill the vacancy until the election.



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Date: 10/ 29/ 1988

Text: Three years of sobriety must be completed at the time a person stands for office, not when they take office.

Date: 11/ 20/ 1999

Text: All members of the District committee have a right to vote at District Business Meetings. "Members" are defined as:

- 1) District Chairperson
- 2) Alternate District Chairperson
- 3) District Treasurer
- 4) District Recording Secretary
- 5) District Registrar
- 6) District Committee Members (DCM)
- 7) Alternate District Committee Members (ACM)
- 8) Chairpersons of the following District Standing Committees:
  - Archives
  - Current Practices
  - Events
  - Finance
  - Grapevine
  - Hospitals and Institutions (added 09/ 2011)
  - Literature (added 12/ 2003)
  - PI/CPC
  - Special Needs
  - Traditions
- 9) General Service Representatives (GSR)
- 10) Alternate General Service Representative (AGSR) if their GSR is not present.
- \*\*\*) Corrections and Treatment Committees removed 07/ 09/ 2011

Date: 01/ 15/ 2000

Text: In the event that a standing committee chairperson is not able to vote in a district 4 election the alternate committee Chairperson may vote in the absence of the committee Chairperson. The Alternate Chairperson must have been in their position for at least 30 days prior to the vote.

Date: 10/ 15/ 2005

Text: In the event that the District 4 Chairperson position becomes vacant before the term expires, the District 4 Alternate Chairperson automatically becomes the Chairperson. The person fulfilling the unexpired term is eligible to stand for the Chairperson again when the original term expires.

Date: 10/ 21/ 2006

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**Text:** That the terms of District 4 Committee Chairs, District 4 Officers, DCM's, and ACM's be conformed to the fiscal year. Elections to be held on even numbered years in the month of October.

**Date:** 10/ 21/ 2006

**Text:** District Committee Member (DCM) term is two years. Eligibility: Past or present GSR (General Service Representative), 3 years sobriety. Election: Via the "Third Legacy Procedure" (page s20-s21, AA Service Manual). If the individual is presently a GSR he or she must step down as GSR.

Alternate Committee Member (ACM) term is two years. Eligibility: Past or present General Service Representative (GSR), 3 years sobriety. Election: Via the "Third Legacy Procedure (page s20-s21, AA Service Manual). If the individual is presently a GSR he or she may remain as GSR.

### **Hosting Quarterlies**

**Date:** 08/ 21/ 2010

**Text:** That the District Quarterly Coordinator be reimbursed for a room night and banquet ticket for the July, 2010 Fort Lauderdale Quarterly / Assembly.

**Date:** 05/ 21/ 2011

**Text:** That effective with the July 2011 S. Fl. Quarterly/ Assembly, District-4 no longer provide 1 night lodging and banquet ticket for any past Delegate for these events.

**Date:** 8/18/2012

**Text:** District Officers (other than District Chairperson), District Committee Members (or Alternate Committee Members acting in their stead), and District Standing Committee Chairpersons (or their assigns), with the exception of Traditions and Events Committee Chairpersons, shall be reimbursed for 1 night's lodging and 1 banquet ticket for each Area 15 Quarterly/ Assembly. To receive reimbursement will require either; 1. That if entitled to vote, they attend the Sunday morning business meeting from beginning to end, and the voting assembly when applicable. 2. That if a Standing Committee Chairperson (or assign), they attend the corresponding Area Committee meeting (or applicable meetings in the case of our P.I.C.P.C. Committee), or such meeting as may be assigned to them by the District Chairperson. It is expected that those attending these meetings report on the substance to the district at the next regularly scheduled General Service business meeting. If they are also entitled to vote they must also attend the Area 15 Sunday morning business meeting from beginning to end, and voting assembly when applicable

**Date:** 8/17/2013

**Text:** That The Quarterly Coordinator Move forward with Proposal as is. District 4 WILL NOT subsidize any portion of the cost to the host quarterly.

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## District 4, Area 15, South Florida

Date: 2/20/16

Text: That Trusted Servants of District 4: Officers, Committee Chairs, DCM's and Alt DCM's not be reimbursed for room costs for Area 15 Quarterlies held in Manatee/Sarasota Counties.

### **District Committee Members**

Date: 11/ 25/ 1979

Text: District Committee Members (DCM's) that miss two Quarterly Meetings in a row are dropped.

Date: 06/ 27/ 1987

Text: When a DCM from District 4 is elected Chairperson of an Area Committee he/she must step down as a DCM.

Date: 06/ 27/ 1987

Text: Filling a vacancy for DCM: with the Resignation of a DCM, one of the ACM's shall be selected to serve the balance of the term by the DCM's and ACM's and ratified by the General Service Body of District 4.

Date: 11/ 16/ 1996

Text: The Alternate Chairperson of the District will be the DCM coordinator. The DCM Coordinator contacts each DCM prior to the DCM monthly meeting, coordinates the DCM monthly meeting and supports the District DCM's

Date: 07/ 19/ 1997

Text: The Alternate Chairperson will be a rotating DCM. If a DCM is not present at an Area Quarterly the rotating DCM (Co-Chair) will be able to vote.

Date: 08/ 20/ 2005

Text: That for future quarterlies beginning with January 2006 our district purchase 12 banquet tickets up front for DCM's and ACM's going in place of DCM's and District officers who request a ticket.

Date: 11/ 19/ 2005

Text: That the DCM's presently holding positions have first choice of choosing a new sub-district, and that the 3<sup>rd</sup> legacy procedure be used when a sub-district is chosen by more than one DCM. The same procedure shall be followed for ACM's

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Date: 10/ 21/ 2006

Text: That the terms of District 4 Committee Chairs, District 4 Officers, DCM's, and ACM's be conformed to the fiscal year. Elections to be held on even numbered years in the month of October.

Date: 10/ 21/ 2006

Text: District Committee Member (DCM) term is two years. Eligibility: Past or present GSR (General Service Representative), 3 years sobriety. Election: Via the "Third Legacy Procedure" (page s20-s21, AA Service Manual). If the individual is presently a GSR he or she must step down as GSR.

Alternate Committee Member (ACM) term is two years. Eligibility: Past or present General Service Representative (GSR), 3 years sobriety. Election: Via the "Third Legacy Procedure (page s20-s21, AA Service Manual). If the individual is presently a GSR he or she may remain as GSR.

Date: 05/ 21/ 2011

Text: That effective with the July 2011 S. Fl. Quarterly/ Assembly, District-4 no longer provide 1 night lodging and banquet ticket for any Past Delegate for these events.

Date: 8/18/2012

Text: District Officers (other than District Chairperson), District Committee Members (or Alternate Committee Members acting in their stead), and District Standing Committee Chairpersons (or their assigns), with the exception of Traditions and Events Committee Chairpersons, shall be reimbursed for 1 night's lodging and 1 banquet ticket for each Area 15 Quarterly/ Assembly. To receive reimbursement will require either; 1. That if entitled to vote, they attend the Sunday morning business meeting from beginning to end, and the voting assembly when applicable. 2. That if a Standing Committee Chairperson (or assign), they attend the corresponding Area Committee meeting (or applicable meetings in the case of our P.I.C.P.C. Committee), or such meeting as may be assigned to them by the District Chairperson. It is expected that those attending these meetings report on the substance to the district at the next regularly scheduled General Service business meeting. If they are also entitled to vote they must also attend the Area 15 Sunday morning business meeting from beginning to end, and voting assembly when applicable.

Date: 2/20/16

Text: That Trusted Servants of District 4: Officers, Committee Chairs, DCM's and Alt DCM's not be reimbursed for room costs for Area 15 Quarterlies held in Manatee/Sarasota Counties.

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## District 4, Area 15, South Florida

### **Alternate Committee Member**

Date: 06/ 27/ 1987

Text: Filling a vacancy for an Alternate Committee Member (ACM): General Service Representatives (GSR's). Announce the vacancy at their groups. Election to be held at the next General Service meeting. If no one stands to fill the vacancy of ACM at announced election then it will remain vacant until the next regular monthly meeting.

Date: 08/ 20/ 2005

Text: That for future quarterlies beginning with January 2006 our district purchase 12 banquet tickets up front for DCM's, ACM's going in place of DCM's and District officers who request a ticket.

Date: 11/ 19/ 2005

Text: That the DCM's presently holding positions have first choice of choosing a new sub-district, and that the 3<sup>rd</sup> legacy procedure be used when a sub-district is chosen by more than one DCM. The same procedure shall be followed for ACM's

Date: 10/ 21/ 2006

Text: District Committee Member (DCM) term is two years. Eligibility: Past or present GSR (General Service Representative), 3 years sobriety. Election: Via the "Third Legacy Procedure" (page s20-s21, AA Service Manual). If the individual is presently a GSR he or she must step down as GSR.

Alternate Committee Member (ACM) term is two years. Eligibility: Past or present General Service Representative (GSR), 3 years sobriety. Election: Via the "Third Legacy Procedure (page s20-s21, AA Service Manual). If the individual is presently a GSR he or she may remain as GSR.

Date: 05/ 21/ 2010

Text That effective with the July 2011 S. Fl. Quarterly/ Assembly, District-4 no longer provide 1 night lodging and banquet ticket for any past Delegate for these events.

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Date: 8/18/2012

Text: District Officers (other than District Chairperson), District Committee Members (or Alternate Committee Members acting in their stead), and District Standing Committee Chairpersons (or their assigns), with the exception of Traditions and Events Committee Chairpersons, shall be reimbursed for 1 night's lodging and 1 banquet ticket for each Area 15 Quarterly/ Assembly. To receive reimbursement will require either; 1. That if entitled to vote, they attend the Sunday morning business meeting from beginning to end, and the voting assembly when applicable. 2. That if a Standing Committee Chairperson (or assign), they attend the corresponding Area Committee meeting (or applicable meetings in the case of our P.I.C.P.C. Committee), or such meeting as may be assigned to them by the District Chairperson. It is expected that those attending these meetings report on the substance to the district at the next regularly scheduled General Service business meeting. If they are also entitled to vote they must also attend the Area 15 Sunday morning business meeting from beginning to end, and voting assembly when applicable

Date: 2/20/16

Text: That Trusted Servants of District 4: Officers, Committee Chairs, DCM's and Alt DCM's not be reimbursed for room costs for Area 15 Quarterlies held in Manatee/Sarasota Counties.

### **General Service Representatives**

Date: 11/ 25/ 1989

Text: District 4 General Services GSR's, DCM's, ACM's, and Officers will be assigned to a committee.

Date: 01/ 27/ 1996

Text: New General Service Representatives (GSR's) that come into General Service will be given a GSR packet by General Service, District 4. When they receive their GSR packet from New York, they will return it to General Service, District 4.

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## **District Committee Chairperson**

Date: 06/ 27/ 1987

Text: Chairperson Term: Two Years: Eligibility, DCM past or present, 3 years sobriety.  
Election via the “Third Legacy Procedure” (page s20-s21, AA Service Manual)

Date: 01/ 27/ 1996

Text: District 4 General Service will subscribe to “BOX 459” for 20 copies and to have them available at the District Meeting to anyone interested.

Date: 11/ 21/ 1998

Text: The Events committee of District 4 proposes that the Chairperson of each sponsoring Service Group for an event will provide a representative to work in concert with each sub-committee. It is felt this would improve the cooperation with the sponsoring service group. In the spirit of rotation, a new representative would be appointed to each event. A list of all positions will be presented to the Chairperson in a timely manner.

Date: 06/ 17/ 2000

Text: Recommend that General Service pay the actual customary expenses of the District Chairperson for Quarterlies because they are required to attend the event. Customary expenses are defined as: 2 nights lodging, all the meals (including the banquet), and the current IRS mileage allowance, tolls and parking. The chairperson must submit an expense report with receipts and other documentation to the Treasurer for reimbursement. If the chairperson were unable to attend the Quarterly the Alternate Chair would receive the same reimbursement.

Date: 10/ 15/ 2005

Text: In the event that the District 4 Chairperson position becomes vacant before the term expires, the District 4 Alternate Chairperson automatically becomes the Chairperson. The person fulfilling the unexpired term is eligible to stand for the Chairperson again when the original term expires.

Date: 09/ 16/ 2006

Text: That the incoming District 4 Chairperson be funded up to a maximum of \$500 to attend the Southeast Regional Forum.

Date: 11/ 21/ 2009

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Text: That during the 9:00 a.m. Workshop, held prior to the monthly General Service meeting, the **Concept** of that month will be read and discussed during each Workshop in **odd numbered years** and the **Tradition** of that month be read and discussed in **even numbered years**.

Date: 11/ 21/ 2009

Text: That the Area General Service Workshop (when the Area motions or Conference Agenda items are reviewed) be held at the end of the regular monthly district General Service meeting and listed as **the last item** under “New Business” the month before each Assembly.

Date: 2/20/16

Text: That Trusted Servants of District 4: Officers, Committee Chairs, DCM's and Alt DCM's not be reimbursed for room costs for Area 15 Quarterlies held in Manatee/Sarasota Counties.

### **District Committee Alternate Chairperson**

Date: 06/ 27/ 1987

Text: Co-Chairperson Term: Two years, Eligibility: Past or present DCM, 3 years sobriety. Election: Via the “Third Legacy Procedure” (page s20-s21, AA Service Manual). The individual may continue to hold their position as a DCM, ACM, or GSR.

Date: 11/ 16/ 1996

Text: The Co-Chairperson of the District will be the DCM coordinator. The DCM coordinator contacts each DCM prior to the monthly DCM meeting, coordinates the DCM monthly meeting and supports the District DCM's.

Date: 07/ 19/ 1997

Text: The Co-Chairperson will be a rotating DCM. If a DCM is not present at an Area Quarterly, the rotating DCM (Co-Chair) will be able to vote.

Date: 10/ 15/ 2005

Text: In the event that the District 4 Chairperson position becomes vacant before the term expires, the District 4 Alternate Chairperson automatically becomes the Chairperson. The person fulfilling the unexpired term is eligible to stand for the Chairperson again when the original term expires.



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## District 4, Area 15, South Florida

Date: 11/ 21/ 2009

Text: That during the 9:00 a.m. Workshop, held prior to the monthly General Service meeting, the **Concept** of the month will be read and discussed during each Workshop in **odd numbered years** and the **Tradition** of the month be read and discussed in **even numbered years**.

Date: 8/18/2012

Text: District Officers (other than District Chairperson), District Committee Members (or Alternate Committee Members acting in their stead), and District Standing Committee Chairpersons (or their assigns), with the exception of Traditions and Events Committee Chairpersons, shall be reimbursed for 1 night's lodging and 1 banquet ticket for each Area 15 Quarterly/ Assembly. To receive reimbursement will require either; 1. That if entitled to vote, they attend the Sunday morning business meeting from beginning to end, and the voting assembly when applicable. 2. That if a Standing Committee Chairperson (or assign), they attend the corresponding Area Committee meeting (or applicable meetings in the case of our P.I.C.P.C. Committee), or such meeting as may be assigned to them by the District Chairperson. It is expected that those attending these meetings report on the substance to the district at the next regularly scheduled General Service business meeting. If they are also entitled to vote they must also attend the Area 15 Sunday morning business meeting from beginning to end, and voting assembly when applicable

Date: 2/20/16

Text: That Trusted Servants of District 4: Officers, Committee Chairs, DCM's and Alt DCM's not be reimbursed for room costs for Area 15 Quarterlies held in Manatee/Sarasota Counties.

## District Treasurer

Date: 08/ 29/ 1981

Text: Two signatures will be needed to process any check from General Service District 4. The two signers can be any two officers.

Date: 06/ 27/ 1987

Text: Treasurer Term: Two years. Eligibility: Past or present GSR, 3 years sobriety. Election: Via the "Third Legacy Procedure" (page s20-s21, AA Service Manual). Individual may continue to hold their position as a DCM, ACM, or GSR.

Date: 06/ 27/ 1987

Text: Compensation for Quarterly: DCM: as per yearly budget, ACM: if DCM cannot go to quarterly then their assigned ACM will replace them and receive the same

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compensation. If their assigned ACM cannot go then their replacement will be chosen by the hat from the remaining ACM's and receive same compensation. Any ACM going to the Quarterly without assigned position, as DCM will not be compensated.

Date: 06/ 27/ 1987

Text: Budget presented in timely manner so GSR's can bring it to their groups. We recommend that somehow the groups be aware of the budget one month ahead of time. The GSR's go over the budget at the group business meeting. Request Intergroup makes up a flier to insert in the newsletter to show the proposed budget.

Date: 09/ 24/ 1988

Text: No committee representative can go to the groups for individual donations for their committee.

Date: 04/ 29/ 1995

Text: Include a syllabus (of the Designated Expense Account numbers) in the June minutes and October minutes.

Date: 01/ 27/ 1996

Text: District IV General Service will subscribe to "BOX 459" to have available for anyone interested (20 copies).

Date: 10/ 26/ 1996

Text: The prudent reserve will be increased from \$1800 to \$2000 to defray checking account charges.

Date: 06/ 17/ 2000

Text: Recommend that General Service pay the actual customary expenses of the District Chairperson for Quarterlies because they are required to attend the event. Customary expenses are defined as: 2 nights lodging, all the meals (including the banquet), and the current IRS mileage allowance, tolls and parking. The chairperson must submit an expense report with receipts and other documentation to the Treasurer for reimbursement. If the chairperson were unable to attend the Quarterly the Alternate Chair would receive the same reimbursement.

Date: 08/ 20/ 2005

Text: That reimbursement for lodging at Area quarterlies include any parking, beach access, applicable taxes, and other non-discretionary fees applied by the hotel.

Date: 09/ 16/ 2006

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**Text:** That the incoming District 4 Chairperson be funded up to a maximum of \$500 to attend the Southeast Regional Forum.

**Date:** 10/ 17/ 2009

**Text:** That the District Treasurer forward the approved Budget to the Newsletter Chairperson for insertion in either the November or December issue.

**Date:** 11/ 21/ 2009

**Text:** That the Annual Budget be voted on in the month of October each year.

**Date:** 04/ 09/ 2011

**Text:** That beginning May 1, 2011 all future Treasurer's reports be prepared on a calendar month basis and that the Treasurer have this report prepared and e-mailed to the District Committee membership no later than 1 week prior to each District Committee meeting.

**Date:** 05/ 21/ 2011

**Text:** That effective with the July 2011 S. Fl. Quarterly/ Assembly, District-4 no longer provide 1 night lodging and banquet ticket for any Past Delegate for these events.

**Date:** 8/18/2012

**Text:** District Officers (other than District Chairperson), District Committee Members (or Alternate Committee Members acting in their stead), and District Standing Committee Chairpersons (or their assigns), with the exception of Traditions and Events Committee Chairpersons, shall be reimbursed for 1 night's lodging and 1 banquet ticket for each Area 15 Quarterly/ Assembly. To receive reimbursement will require either; 1. That if entitled to vote, they attend the Sunday morning business meeting from beginning to end, and the voting assembly when applicable. 2. That if a Standing Committee Chairperson (or assign), they attend the corresponding Area Committee meeting (or applicable meetings in the case of our P.I.C.P.C. Committee), or such meeting as may be assigned to them by the District Chairperson. It is expected that those attending these meetings report on the substance to the district at the next regularly scheduled General Service business meeting. If they are also entitled to vote they must also attend the Area 15 Sunday morning business meeting from beginning to end, and voting assembly when applicable

**Date:** 2/20/16

**Text:** That Trusted Servants of District 4: Officers, Committee Chairs, DCM's and Alt DCM's not be reimbursed for room costs for Area 15 Quarterlies held in Manatee/Sarasota Counties.

**Date:** 11/18/17

**Text:** That the Finance Committee recommends an increase of \$1,500 in the Prudent Reserve of District 4. As the current Prudent Reserve is \$2,000, this will result in a Prudent Reserve of \$3,500. The effective date for this change will be immediate.

**Date:** 11/18/17

## Book of Current Practices District 4, Area 15, South Florida

**Text:** The Finance Committee recommends the distribution of \$3,300 in excess funds to GSO in New York. This distribution will be made prior to year-end 2017.

**Date:** 5/16/20

**Text:** To allow the District Treasurer to research and choose a viable option allowing for digital contributions in addition to cash contributions to the 7<sup>th</sup> Tradition Basket at District 4 General Service Business Meetings. This would be done on a 3- month trial basis to be implemented at the June Business Meeting. At the end of the 3-month trial period, the body will then decide whether to move forward with this additional option on a permanent basis or not.

**Date:** 9/19/2020

**Text:** To continue, on a permanent basis, to offer a digital option(s) for seventh Tradition Basket Contributions at the District Business meetings in addition to cash contributions. The digital contribution option shall be available at both in person and online (zoom etc.) business meetings. Note- this motion does not limit the District's ability to change or add pay platforms in the future in order to make this option available to more people or easier to use by the District.

### **District Registrar**

**Date:** 06/ 27/ 1987

**Text:** Registrar Term: Two years: Eligibility: Past or present GSR, year of sobriety. Election: the "Third Legacy Procedure" (page s20-s21, AA Service Manual). Individual elected may continue to hold their position as DCM, ACM, or GSR.

**Date:** 08/ 20/ 2005

**Text:** That we change the title of Corresponding Secretary to Registrar to be consistent with Area 15.

**Date:** 11/ 19/ 2005

**Text:** That the new group automatically be assigned to the geographic sub-district in which it resides, and that any group relocating be automatically reassigned to that sub-district, the assignment being the sole responsibility of the Registrar.

**Date:** 11/ 19/ 2005

**Text:** That the Registrar may propose boundary changes to sub-districts when imbalances occur, such boundary changes to be approved by the district.

**Date:** 05/ 21/ 2011

**Text:** That effective with the July 2011 S. Fl. Quarterly/ Assembly, District-4 no longer provide 1 night lodging and banquet ticket for any Past Delegate for these events.

**Date:** 8/18/2012

## Book of Current Practices District 4, Area 15, South Florida

**Text:** District Officers (other than District Chairperson), District Committee Members (or Alternate Committee Members acting in their stead), and District Standing Committee Chairpersons (or their assigns), with the exception of Traditions and Events Committee Chairpersons, shall be reimbursed for 1 night's lodging and 1 banquet ticket for each Area 15 Quarterly/ Assembly. To receive reimbursement will require either; 1. That if entitled to vote, they attend the Sunday morning business meeting from beginning to end, and the voting assembly when applicable. 2. That if a Standing Committee Chairperson (or assign), they attend the corresponding Area Committee meeting (or applicable meetings in the case of our P.I.C.P.C. Committee), or such meeting as may be assigned to them by the District Chairperson. It is expected that those attending these meetings report on the substance to the district at the next regularly scheduled General Service business meeting. If they are also entitled to vote they must also attend the Area 15 Sunday morning business meeting from beginning to end, and voting assembly when applicable

**Date:** 2/20/16

**Text:** That Trusted Servants of District 4: Officers, Committee Chairs, DCM's and Alt DCM's not be reimbursed for room costs for Area 15 Quarterlies held in Manatee/Sarasota Counties.

**Date:** 2/20/21 – Motion 248

**Text:** to 'Establish a sub-district 14 and to correct sub-district 4 discrepancies with boundary lines as followsSub-District 14. Manatee Av. East (S.R. 64) to the North, Hardy County Line to the East, University Parkway to the South, Lockwood Ridge Rd, 45th St. E. to the West.Sub-District 4. S. Bradenton 53rd Avenue to the north, University Parkway to the south, Sarasota Bay to the west, Lockwood Ridge Rd, 45th St. E. to the East

### **District Recording Secretary**

**Date:** 02/ 26/ 1983

**Text:** That the Secretary's minutes be accepted and not read.

**Date:** 02/ 21/ 1987

**Text:** The minutes will be printed on both sides of the paper and the Treasurer's report is to be included. The minutes will then be folded and stapled rather than using envelopes. Date  
06/ 27/ 1987

**Text:** Recording Secretary Term: Two years. Eligibility: Past or Present GSR, year of sobriety. Election: the "Third Legacy Procedure" (page s20-s21, AA Service Manual). Individual may continue to hold their position as a DCM, ACM, or GSR.

**Date:** 05/ 21/ 2011

## Book of Current Practices District 4, Area 15, South Florida

**Text:** That effective with the July 2011 S. Fl. Quarterly/ Assembly, District-4 no longer provide 1 night lodging and banquet ticket for any Past Delegate for these events.

**Date:** 8/18/2012

**Text:** District Officers (other than District Chairperson), District Committee Members (or Alternate Committee Members acting in their stead), and District Standing Committee Chairpersons (or their assigns), with the exception of Traditions and Events Committee Chairpersons, shall be reimbursed for 1 night's lodging and 1 banquet ticket for each Area 15 Quarterly/ Assembly. To receive reimbursement will require either; 1. That if entitled to vote, they attend the Sunday morning business meeting from beginning to end, and the voting assembly when applicable. 2. That if a Standing Committee Chairperson (or assign), they attend the corresponding Area Committee meeting (or applicable meetings in the case of our P.I.C.P.C. Committee), or such meeting as may be assigned to them by the District Chairperson. It is expected that those attending these meetings report on the substance to the district at the next regularly scheduled General Service business meeting. If they are also entitled to vote they must also attend the Area 15 Sunday morning business meeting from beginning to end, and voting assembly when applicable

**Date:** 2/20/16

**Text:** That Trusted Servants of District 4: Officers, Committee Chairs, DCM's and Alt DCM's not be reimbursed for room costs for Area 15 Quarterlies held in Manatee/Sarasota Counties.

### **District Service Committee Chairpersons**

**Date:** 6/ 27/ 1987

**Text:** The Chairperson for each District Service Committee will be elected by each respective committee and then ratified by the District General Service Body.

**Date:** 9/ 24/ 1988

**Text:** No committee representative can go to the groups for individual donations for their committee.

**Date:** 4/ 27/ 1996

**Text:** Committee Chairpersons submit a report to the chairperson of the District the month prior to a Quarterly.

**Date:** 6/ 19/ 1999

**Text:** District Officers, Standing Committee Chairpersons, and District Committee Members, be reimbursed for one night lodging and one banquet ticket for each Area Quarterly. To receive reimbursement will require attendance at the business meeting on Sunday

## Book of Current Practices District 4, Area 15, South Florida

morning from beginning to end and to attend the voting assembly when applicable Same reimbursement for Area 15 Panel 41 Delegate.

Date: 10/ 21/ 2006

Text: That the terms of District 4 Committee Chairs, District 4 Officers, DCM's, and ACM's be conformed to the fiscal year. Elections to be held on even numbered years in the month of October.

Date: 05/ 21/ 2011

Text: That effective with the July 2011 S. Fl. Quarterly/ Assembly, District-4 no longer provide 1night lodging and banquet ticket for any Past Delegate for these events.

Date: 8/18/2012

Text: District Officers (other than District Chairperson), District Committee Members (or Alternate Committee Members acting in their stead), and District Standing Committee Chairpersons (or their assigns), with the exception of Traditions and Events Committee Chairpersons, shall be reimbursed for 1 night's lodging and 1 banquet ticket for each Area 15 Quarterly/ Assembly. To receive reimbursement will require either; 1. That if entitled to vote, they attend the Sunday morning business meeting from beginning to end, and the voting assembly when applicable. 2. That if a Standing Committee Chairperson (or assign), they attend the corresponding Area Committee meeting (or applicable meetings in the case of our P.I.C.P.C. Committee), or such meeting as may be assigned to them by the District Chairperson. It is expected that those attending these meetings report on the substance to the district at the next regularly scheduled General Service business meeting. If they are also entitled to vote they must also attend the Area 15 Sunday morning business meeting from beginning to end, and voting assembly when applicable

Date: 2/20/16

Text: That Trusted Servants of District 4: Officers, Committee Chairs, DCM's and Alt DCM's not be reimbursed for room costs for Area 15 Quarterlies held in Manatee/Sarasota Counties.

### **District Archives Committee**

Date: 8/18/2012

Text: District Officers (other than District Chairperson), District Committee Members (or Alternate Committee Members acting in their stead), and District Standing Committee Chairpersons (or their assigns), with the exception of Traditions and Events Committee Chairpersons, shall be reimbursed for 1 night's lodging and 1 banquet ticket for each Area 15 Quarterly/ Assembly. To receive reimbursement will require either; 1. That if entitled to vote, they attend the Sunday morning business meeting from beginning to end, and the voting assembly when applicable. 2. That if a Standing Committee Chairperson (or assign), they attend the corresponding Area Committee meeting (or applicable meetings in the case of our P.I.C.P.C. Committee), or such meeting as may be assigned to them by the District Chairperson. It is expected that those attending these meetings report on the substance to the district at the next regularly scheduled

## Book of Current Practices District 4, Area 15, South Florida

General Service business meeting. If they are also entitled to vote they must also attend the Area 15 Sunday morning business meeting from beginning to end, and voting assembly when applicable

Date: 11/17/2012

Text: That the term of the District Archives Chairperson be a two-year renewable term. At the end of the first two-year term the Archives chairperson may stand for another two- year term. The Archives Chairperson may not exceed a four-year term.

Date: 07/20/2019

Text: That District 4 General Service increase the 2019 Budget for the Archives Committee from \$200.00 to \$1,180.00

### **District Corrections Committee \*\***

Date: 07/ 09/ 2011 \*\*

Text: That the District-4 Treatment and Corrections Committees be dissolved and their existing funds be transferred to the Hospitals and Institutions Committee.

### **District Current Practices Committee**

Date: 11/ 21/ 2009

Text: That the Current Practice Committee consist of the **immediate past District Chairperson** as Chairperson of the committee, the **current District Chairperson** (non-voting member) and two (2) other District 4 members who are chosen by the Chairperson. This committee will review and maintain the “Book of Motions,” the “Book of Resolutions,” and the “Book of Current Practices” and meet at least 4 times a year.

Date: 05/ 21/ 2011

Text: That the scope of the District Current Practices Committee be amended to include “The committee is also responsible for correcting any grammatical, numerical or punctuation errors. Any other changes that may affect or impact a current practice or motion must be presented to the body of District-4 General Services for approval.



# Book of Current Practices

## District 4, Area 15, South Florida

### **District Events Committee**

Date: 08/ 26/ 1995

Text: A special Events Committee will be established to run all of District 4 General Service big functions.

Date: 10/ 28/ 1995

Text: District 4 will have a Big Book, 12 & 12 Dance on New Years Eve.

Date: 10/ 26/ 1996

Text: The Events Committee guidelines are approved, (see Appendix 1).

Date: 11/ 21/ 1998

Text: The Events Committee of District 4 proposes that the Chairperson of each sponsoring Service Group for an event will provide a representative to work in concert with each sub-committee. It is felt this would improve the cooperation with the sponsoring service group. In the spirit of rotation, a new representative would be appointed to each event. A list of all positions will be presented to the Chairperson in a timely manner.

Date: 07/ 19/ 2003

Text: To expand the selection for speakers at events to include all of Area 15.

### **District Grapevine Committee**

Date: 5/18/2013

Text: The Grapevine Committee will hold meetings quarterly, in January, April, July, and October. Additional meetings to be held ,as needed at the discretion of the chair.

### **District Finance Committee**

Date: 06/ 27/ 1987

Text: Budget presented in timely manner so GSR's can bring it to their groups. We recommend that somehow the groups be aware of the budget one month ahead of time. The GSR's go over the budget at the group business meeting. Request Intergroup to make up a flier to insert in the newsletter to show the proposed budget.

## Book of Current Practices District 4, Area 15, South Florida

Date: 09/ 24/ 1988

Text: No committee representative can go to the groups for individual donations for their committee.

Date: 09/ 16/ 2000

Text: Prior to our annual Finance Committee budget meeting in September, all Committee Chairpersons must submit a written budget proposal and made available by August, the month before we meet (This was whether you are able to attend our meeting or not, we have a budget request from your committee to review.)

Date: 09/ 16/ 2000

Text: That our budget committee report includes both proposed income and expenditures.

Date: 01/ 20/ 2001

Text: District 4 to donate 10 Big Books and 10 – 12/12's to the Halfway Houses that have called into Central Office asking for help because they can't afford the books. This motion to be dealt with on a request by request situation.

Date: 02/ 15/ 2003

Text: The committee will consist of Finance Chairperson appointed by the District Chairperson, District Chairperson, District Treasurer and two persons in district selected by the Finance Chairperson and ratified by the General Service body of District 4.

Date: 02/ 15/ 2003

Text: That all requests for additional monies or increases in current budget be in writing and addressed to the Finance Committee for approval or disapproval.

Date: 09/ 16/ 2006

Text: That the incoming District 4 Chairperson be funded up to a maximum of \$500 to attend the Southeast Regional Forum.

Date: 07/ 27/ 2007

Text: That we adopt the new Self Support Statement as District 4 literature (See also App. 4)

Date: 10/ 17/ 2009

Text: That the District Treasurer forward the approved budget to the Newsletter Chairperson for insertion in either the November or December issue.

Date: 11/ 21/ 2009

## Book of Current Practices District 4, Area 15, South Florida

Text: That the Annual Budget be voted on in the month of October each year.

Date: 02/ 20/ 2010

Text: That the Finance Committee performs the following services for District 4 General Service: prepares the Annual Budget; monitors the financial condition; maintains the financial guidelines; reports at each General Service monthly business meeting; reviews for approval or disapproval written requests for additional monies and/or increases to the budget. The Finance Committee will meet at least once per Quarter.

Date: 8/18/2012

Text: District Officers (other than District Chairperson), District Committee Members (or Alternate Committee Members acting in their stead), and District Standing Committee Chairpersons (or their assigns), with the exception of Traditions and Events Committee Chairpersons, shall be reimbursed for 1 night's lodging and 1 banquet ticket for each Area 15 Quarterly/ Assembly. To receive reimbursement will require either; 1. That if entitled to vote, they attend the Sunday morning business meeting from beginning to end, and the voting assembly when applicable. 2. That if a Standing Committee Chairperson (or assign), they attend the corresponding Area Committee meeting (or applicable meetings in the case of our P.I.C.P.C. Committee), or such meeting as may be assigned to them by the District Chairperson. It is expected that those attending these meetings report on the substance to the district at the next regularly scheduled General Service business meeting. If they are also entitled to vote they must also attend the Area 15 Sunday morning business meeting from beginning to end, and voting assembly when applicable

Date: 4/7/2012

Text: That the Treasurer and Finance Chairperson meet before the 10th of each month to review previous bank transactions and perform reconciliations.

Date: 4/7/2012

Text: That the Finance Chairperson become a signer on the bank account along with any other approved signers.

Date: 11/18/2017

The prudent reserve be raised to \$3500 effective immediately.

Date: 11/18/2017

Text: The Finance Committee recommends the distribution of \$3,300 in excess funds to GSO in New York. This distribution will be made prior to year-end 2017.

Date: 07/20/2019

Text: That District 4 General Service increase the 2019 Budget for Officer expenses from \$450.00 to \$1200.00.

Date: 07/20/2019

That District 4 General Service increase the 2019 Budget for Archives committee from \$200.00 to \$1,180.

# Book of Current Practices

## District 4, Area 15, South Florida

### **District Hospitals and Institutions Committee**

Date: 07/ 09/ 2011

Text: That District-4 approves the creation of a Hospitals and Institutions Committee, The Legacy of Service is as follows. *See page 8 for composition, scope and procedure.*

Date: 07/ 09/ 2011

Text: That the District-4 Treatment and Corrections Committees be dissolved and their existing Funds be transferred to the Hospitals and Institutions Committee.

Date: 8/18/2012

Text: District Officers (other than District Chairperson), District Committee Members (or Alternate Committee Members acting in their stead), and District Standing Committee Chairpersons (or their assigns), with the exception of Traditions and Events Committee Chairpersons, shall be reimbursed for 1 night's lodging and 1 banquet ticket for each Area 15 Quarterly/ Assembly. To receive reimbursement will require either; 1. That if entitled to vote, they attend the Sunday morning business meeting from beginning to end, and the voting assembly when applicable. 2. That if a Standing Committee Chairperson (or assign), they attend the corresponding Area Committee meeting (or applicable meetings in the case of our P.I.C.P.C. Committee), or such meeting as may be assigned to them by the District Chairperson. It is expected that those attending these meetings report on the substance to the district at the next regularly scheduled General Service business meeting. If they are also entitled to vote they must also attend the Area 15 Sunday morning business meeting from beginning to end, and voting assembly when applicable

### **District Literature Committee**

Date: 09/ 20/ 2003

Text: That the existing ad-hoc literature committee become a budgeted standing committee in District 4. The Literature Committee Chairperson would attend all Quarterlies and receive funding for one night's hotel accommodations and one banquet ticket.

Date: 09/ 18/ 2004

Text: That District 4 supports the motion at the Area October Quarterly to form an Area Literature committee.

Date: 8/18/2012

Text: District Officers (other than District Chairperson), District Committee Members (or Alternate Committee Members acting in their stead), and District Standing Committee Chairpersons (or

## Book of Current Practices District 4, Area 15, South Florida

their assigns), with the exception of Traditions and Events Committee Chairpersons, shall be reimbursed for 1 night's lodging and 1 banquet ticket for each Area 15 Quarterly/ Assembly. To receive reimbursement will require either; 1. That if entitled to vote, they attend the Sunday morning business meeting from beginning to end, and the voting assembly when applicable. 2. That if a Standing Committee Chairperson (or assign), they attend the corresponding Area Committee meeting (or applicable meetings in the case of our P.I.C.P.C. Committee), or such meeting as may be assigned to them by the District Chairperson. It is expected that those attending these meetings report on the substance to the district at the next regularly scheduled General Service business meeting. If they are also entitled to vote they must also attend the Area 15 Sunday morning business meeting from beginning to end, and voting assembly when applicable

### **District PI/CPC Committee**

Date: 11/ 28/ 1981

Text: District 4 General Service is now prepared to accept total responsibility of the Public Information Committee, now handled by Intergroup.

Date: 8/18/2012

Text: District Officers (other than District Chairperson), District Committee Members (or Alternate Committee Members acting in their stead), and District Standing Committee Chairpersons (or their assigns), with the exception of Traditions and Events Committee Chairpersons, shall be reimbursed for 1 night's lodging and 1 banquet ticket for each Area 15 Quarterly/ Assembly. To receive reimbursement will require either; 1. That if entitled to vote, they attend the Sunday morning business meeting from beginning to end, and the voting assembly when applicable. 2. That if a Standing Committee Chairperson (or assign), they attend the corresponding Area Committee meeting (or applicable meetings in the case of our P.I.C.P.C. Committee), or such meeting as may be assigned to them by the District Chairperson. It is expected that those attending these meetings report on the substance to the district at the next regularly scheduled General Service business meeting. If they are also entitled to vote they must also attend the Area 15 Sunday morning business meeting from beginning to end, and voting assembly when applicable.

### **District ACCESSIBILITES Committee**

Date: 06/ 20/ 1998

Text: An Accessibilities Committee will become a standing committee for District 4 with a Chairperson to attend all Area Quarterlies, funded for one-night hotel accommodation and one banquet ticket. The Accessibilities Committee to receive an estimated annual budget of \$100 for the focus of its activities.

## Book of Current Practices District 4, Area 15, South Florida

Date: 2003

Text: That the Accessibility's Committee be renamed the Special Needs Committee.

Date: 8/18/2012

Text: District Officers (other than District Chairperson), District Committee Members (or Alternate Committee Members acting in their stead), and District Standing Committee Chairpersons (or their assigns), with the exception of Traditions and Events Committee Chairpersons, shall be reimbursed for 1 night's lodging and 1 banquet ticket for each Area 15 Quarterly/ Assembly. To receive reimbursement will require either; 1. That if entitled to vote, they attend the Sunday morning business meeting from beginning to end, and the voting assembly when applicable. 2. That if a Standing Committee Chairperson (or assign), they attend the corresponding Area Committee meeting (or applicable meetings in the case of our P.I.C.P.C. Committee), or such meeting as may be assigned to them by the District Chairperson. It is expected that those attending these meetings report on the substance to the district at the next regularly scheduled General Service business meeting. If they are also entitled to vote they must also attend the Area 15 Sunday morning business meeting from beginning to end, and voting assembly when applicable

Date: 0415/17

Text: That the name of the Special Needs Committee be changed to Accessibilities Committee.

### District Treatment Committee \*\*

Date: 11/ 28/ 1981

Text: District 4 General Service is now prepared to accept total responsibility of the Institutions Committee, now handled by Intergroup.

Date: 07/ 09/ 2011 \*\*

Text: That the District-4 Treatment and Corrections Committees be dissolved and their existing funds be transferred to the Hospitals and Institutions Committee.

### **District 4 Website Committee**

Date: 08/11/2018\*\*

Text: That District 4 General Service approve the creation of a standing Website Committee. Yearly budget not to exceed \$150.00 for domain and hosting.

# Book of Current Practices

## District 4, Area 15, South Florida

### Central Office

Date: 02/ 22/ 1986

Text: To incorporate the Central Office and be a part of AA as a whole in District 4 and raise funds necessary for reserves.

Date: 03/ 22/ 1986

Text: That General Service, District 4 participates with Sara/Mana Intergroup in the formation of a non profit corporation, for the purpose of making the Central Office a separate entity. That General Service District 4 has equal participation with Intergroup in the operation of the corporation and the Central Office.

Date: 06/ 27/ 1987

Text: Board of Directors of Central Office, Four Elected positions: Two on the even years and Two on the odd years. Term: Two years. Eligibility: 3 years sobriety, willing to serve. Nominations accepted from the General Service body to DCM's. Screened and elected by the ACM's, DCM's, and Officers of District 4 at the DCM meeting. The Two elected to be presented to the General Service body of District 4 for ratification. The General Service Chairperson will notify the Central Office Board in of the selection of the representatives to representation. Responsibility: To attend Board meetings. Must attend nine or more regular board meetings a year and give monthly reports on Central Office to the General Service body at their regular monthly business meeting. All Board members are expected to attend monthly General Service Meetings. Any replacements required would use same procedure as above.

Book of Current Practices  
District 4, Area 15, South Florida

**APPENDIX 1- Syllabus of the Designated Expense Accounts**

Account #	Designation
1	Area Quarterlies
1a	District-4 Quarterly Host
2	District Officers
3	Grapevine Committee
4	Archives Committee
5	Public Information/CPC Committee
6	Traditions Committee
7	Hospitals & Institutions Committee
8	Special Needs Committee
9	Literature Committee
10	Events Committee
11	South Florida Area Contributions
12	Central Office
14	Annual Delegates Report
15	Interpreter Fees
16	Miscellaneous

**APPENDIX 2 – Sub-Districts**

Incorporated November 19, 2005

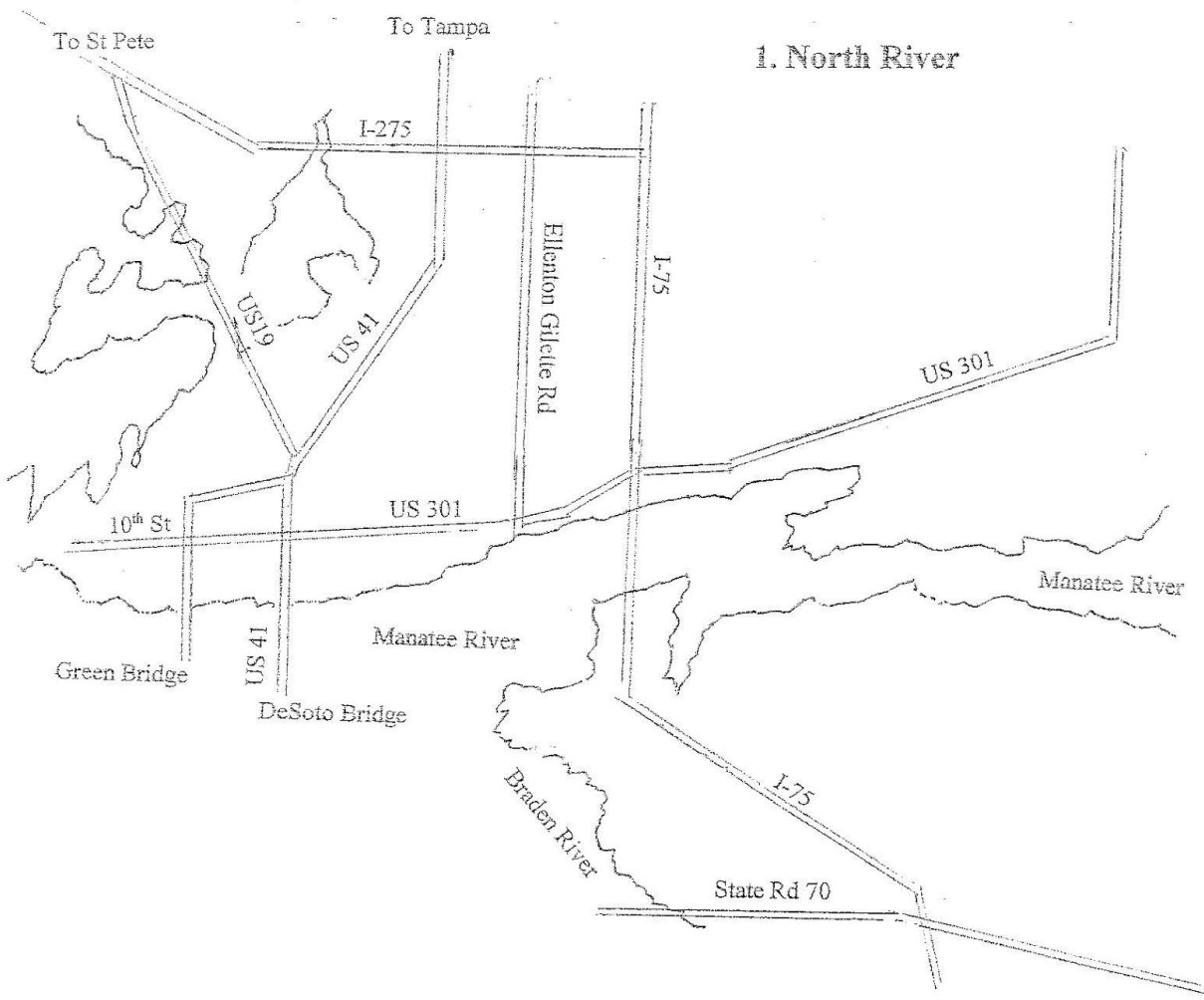
<u>Sub-District</u>	<u>Description</u>
1. North River	Hillsboro County line to the north, Manatee River and Braden River to the south, Gulf to the west, Hardee County be to the east.
2. Island	All of Anna Maria Island.
3. N. Bradenton	Manatee River to the north, 53rd Avenue to the south, Anna Maria Sound to the west, Braden River to the east.
4. S. Bradenton	53rd Avenue to the north, University Parkway to the south, Sarasota Bay to the west, Lockwood Ridge Rd, 45th St. E. to the East.
5. Northeast	University Parkway to the north, Fruitville Rd to the south, Lockwood Ridge to the west, Desoto County Line to the east.



## Book of Current Practices District 4, Area 15, South Florida

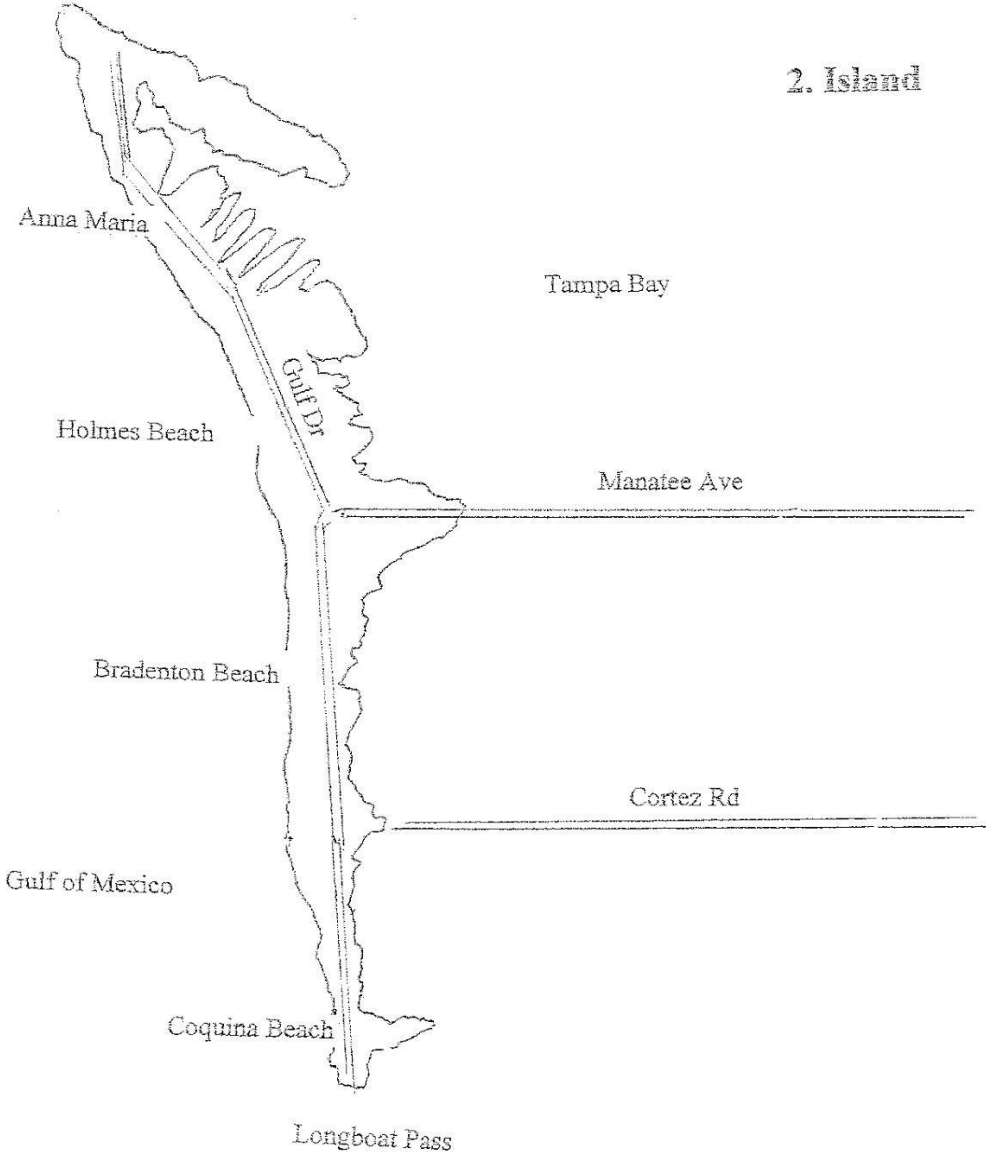
6. Northwest University Parkway to the north, Fruitville Rd to the south, Sarasota Bay to the west, Lockwood Ridge to the east, less SE corner 17 Lockwood Ridge.
7. Bayfront Fruitville Rd to the north, Webber St to the south, Gulf including St Armands and Longboat Key to the west, US 301/41 to the east.
8. Central 17<sup>th</sup> St to the north, Bahia Vista to the south, US 301 to the west, Lockwood Ridge to the east.
9. Siesta Key Webber St to the north, Stickney Point Rd to the south, Siesta Key to the west, US 41 to the east.
10. South Central Bahia Vista to the north, Stickney Point Rd to the south, US 41 to the west, Lockwood Ridge to the east.
11. East Sarasota Fruitville Rd to the north, Clark Rd to the south, Lockwood Ridge to the west, Desoto County line to the east.
12. South County Clark Rd to the north, Osprey/Nokomis to the south, Gulf to the west, Desoto County line to the east.
13. Linguistic Encompasses all of District-4
14. Lakewood Ranch Manatee Av. East (S.R. 64) to the North, Hardy County Line to the East, University Parkway to the South, Lockwood Ridge Rd, 45th St. E. to the West.

Book of Current Practices  
District 4, Area 15, South Florida

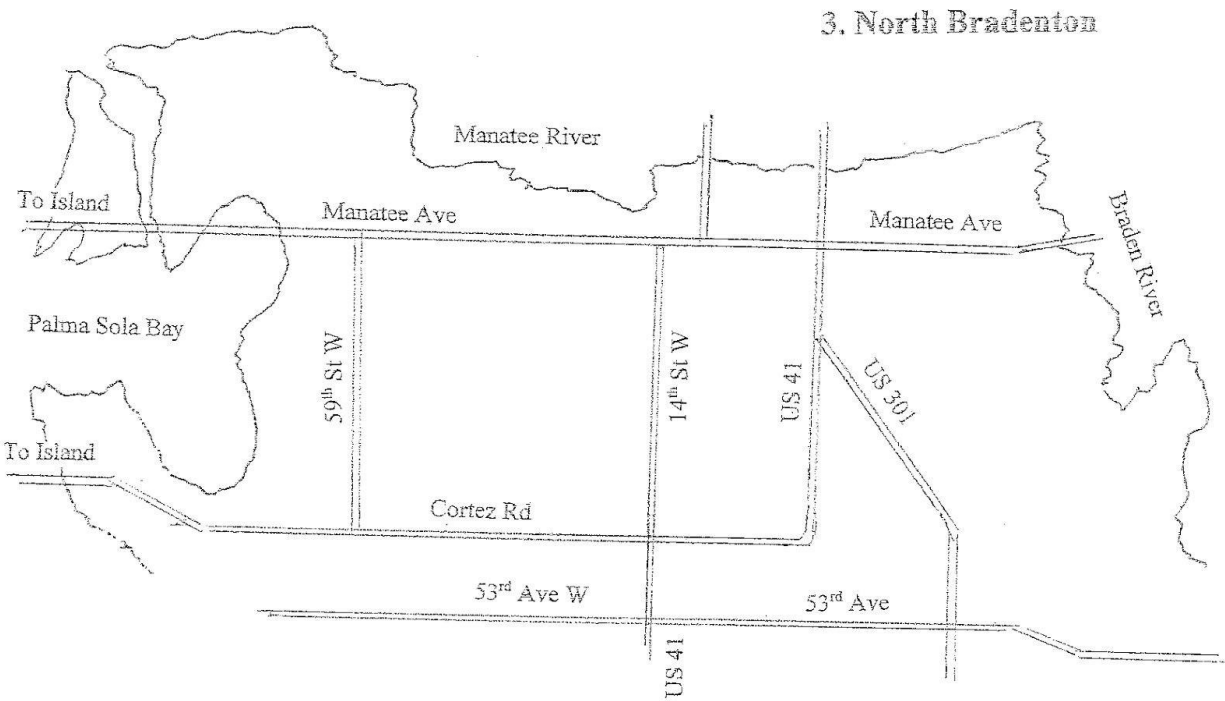


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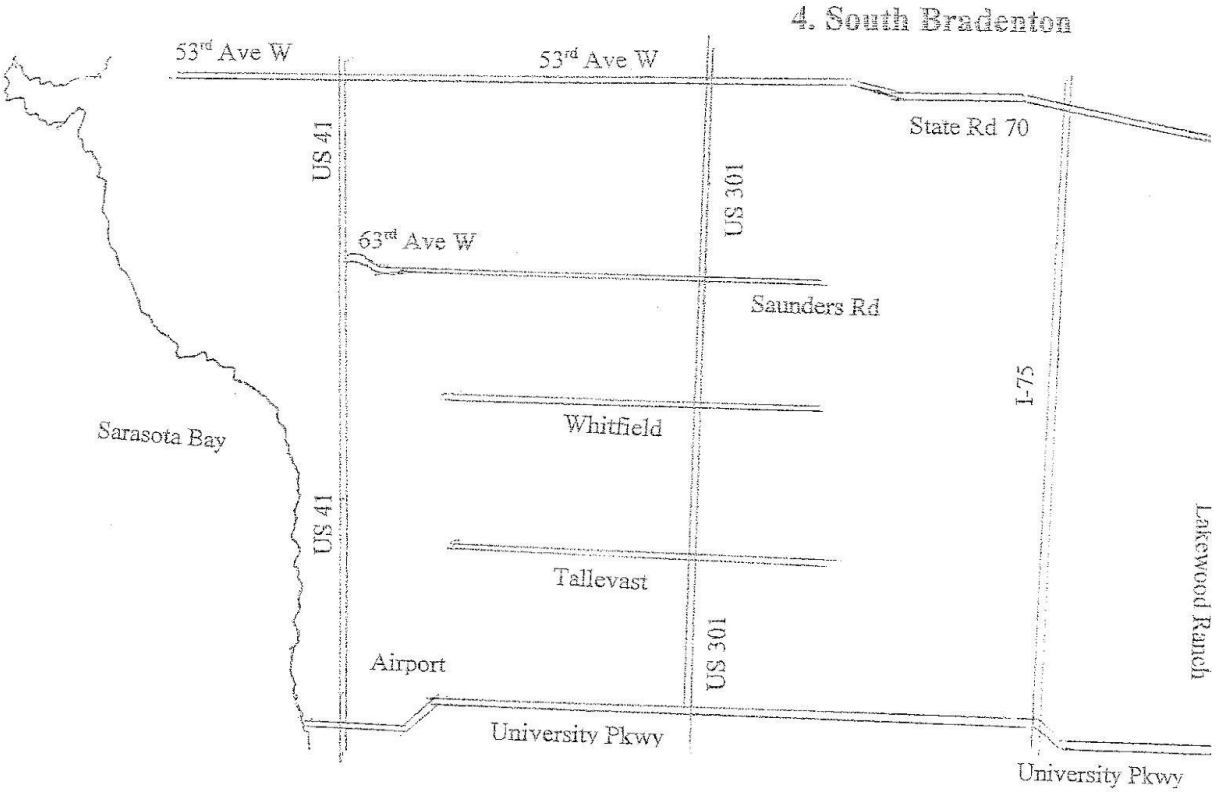
2. Island



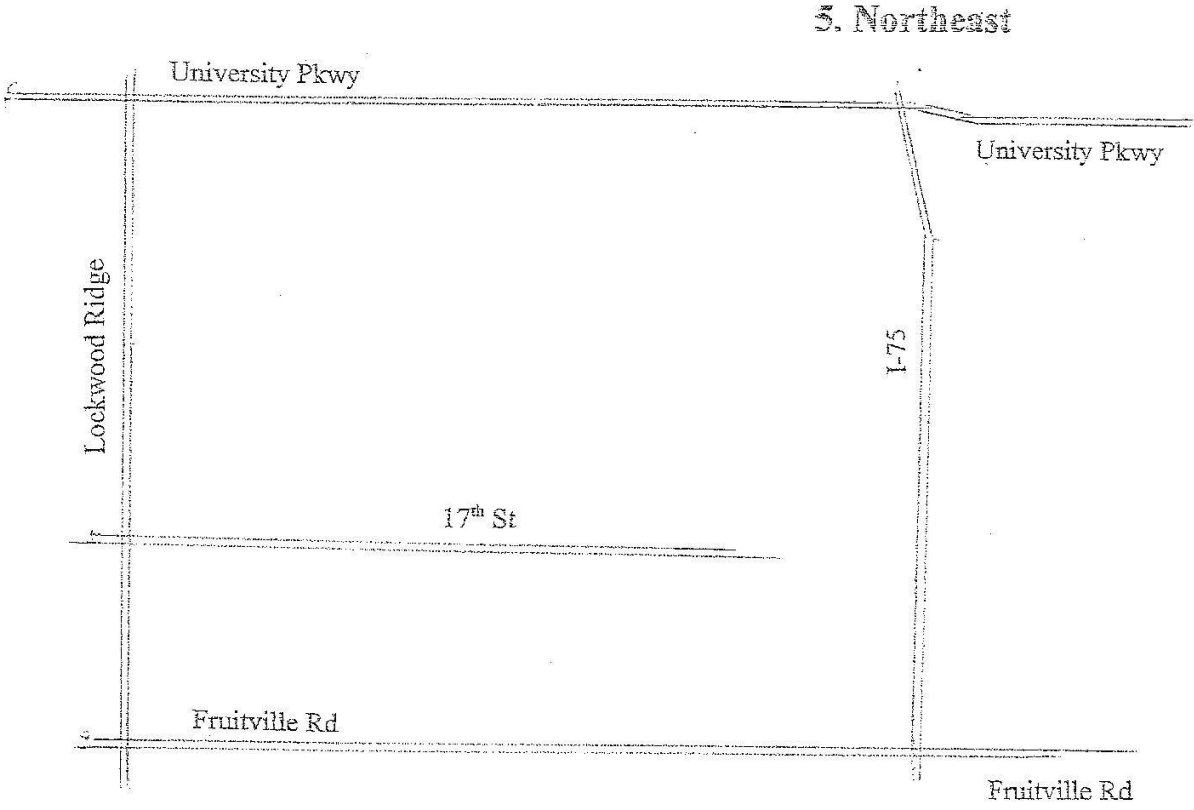
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District 4, Area 15, South Florida



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District 4, Area 15, South Florida

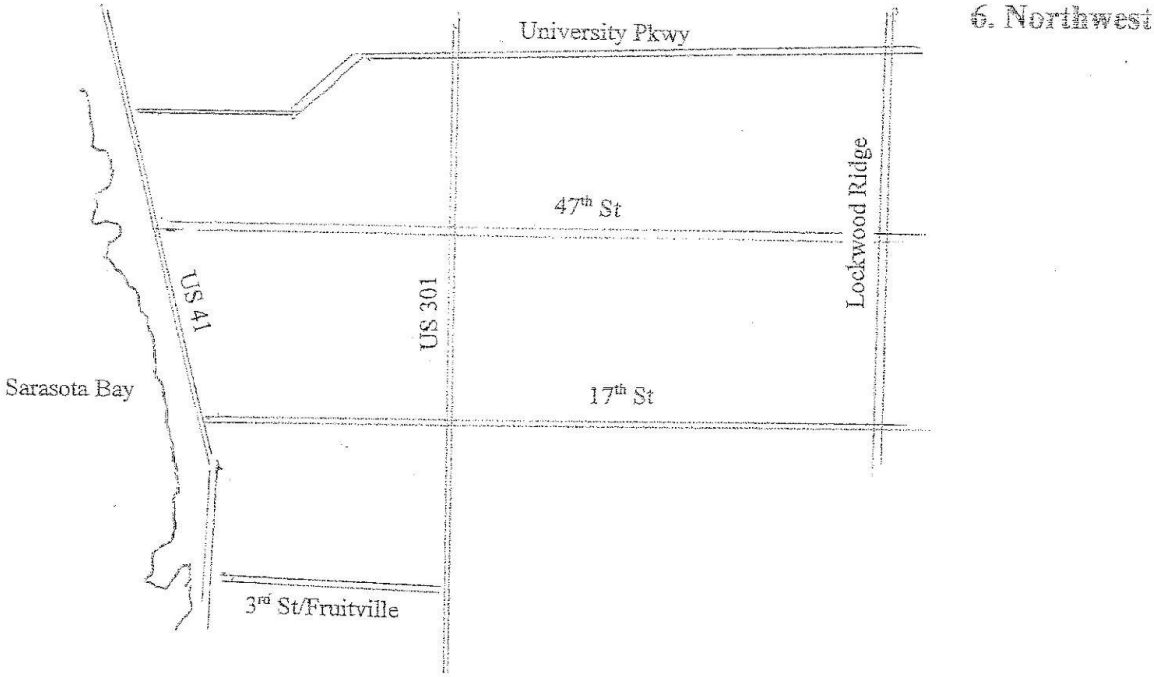


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District 4, Area 15, South Florida

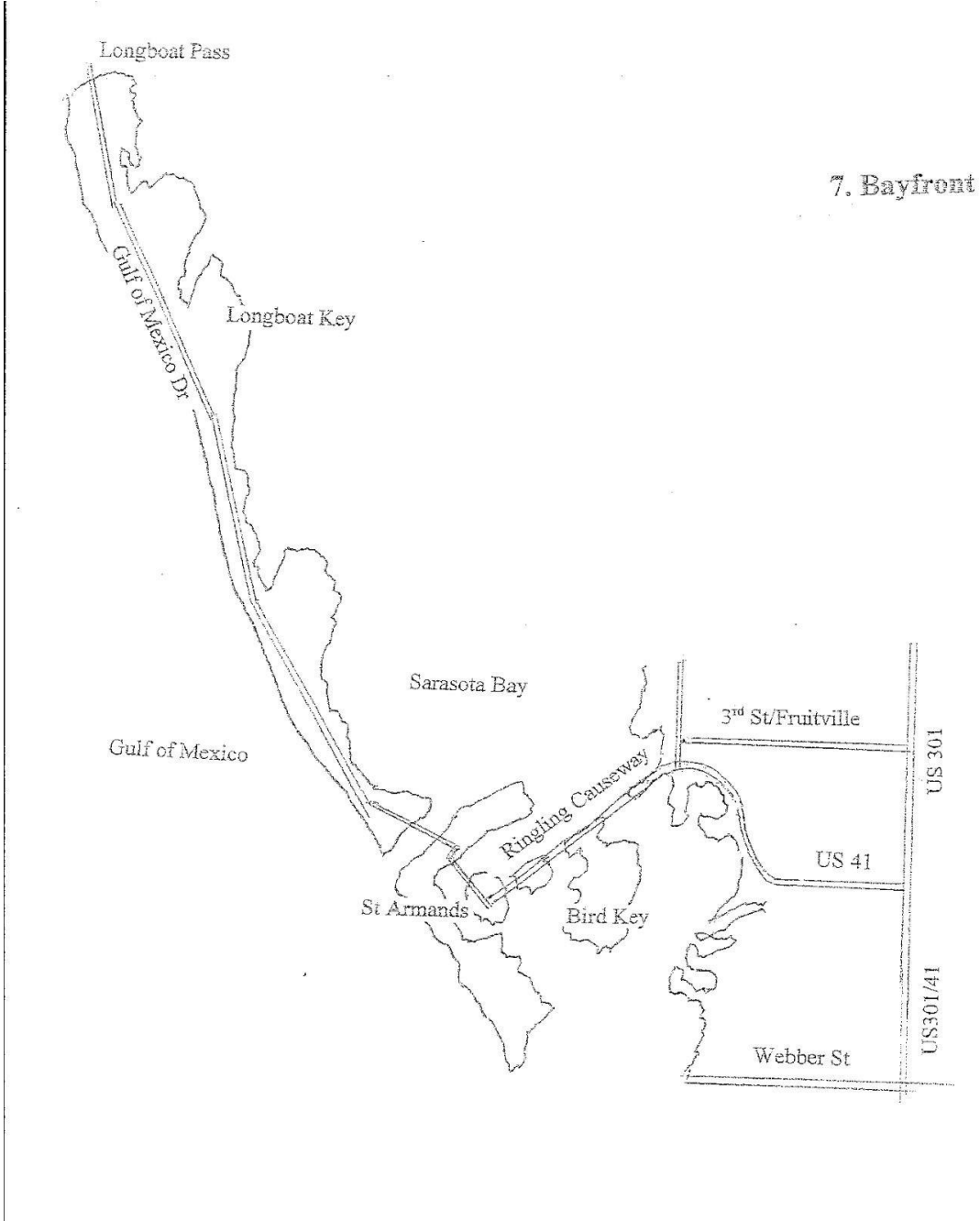


Book of Current Practices  
District 4, Area 15, South Florida

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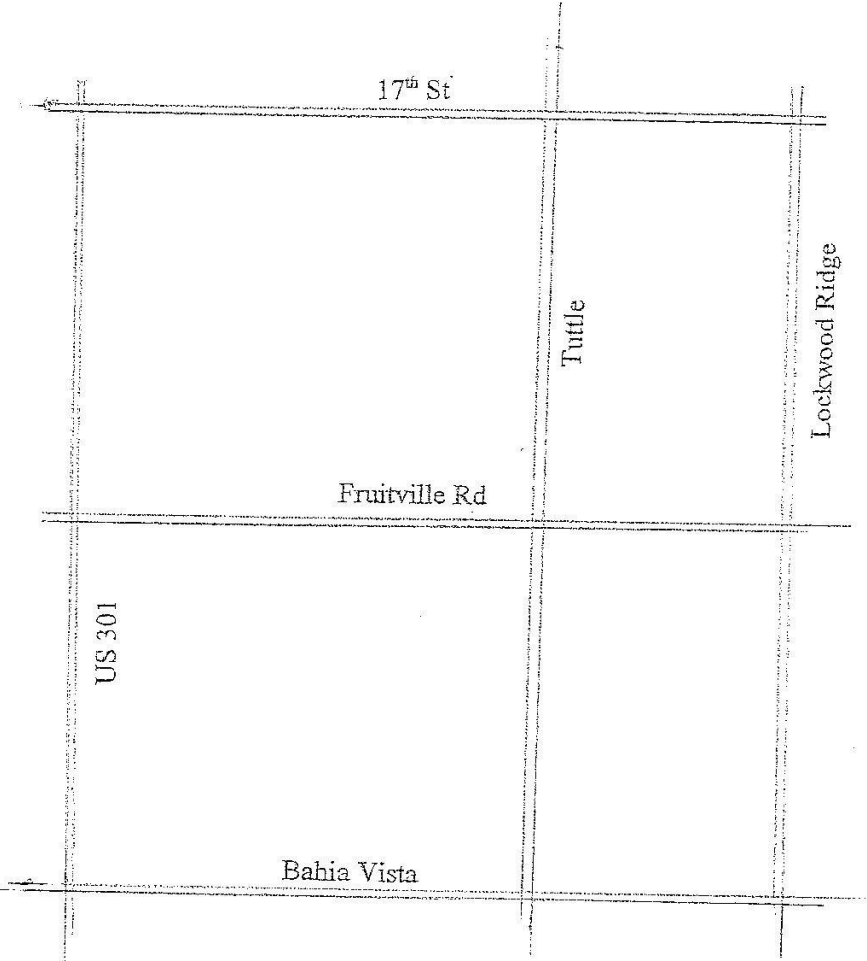
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District 4, Area 15, South Florida





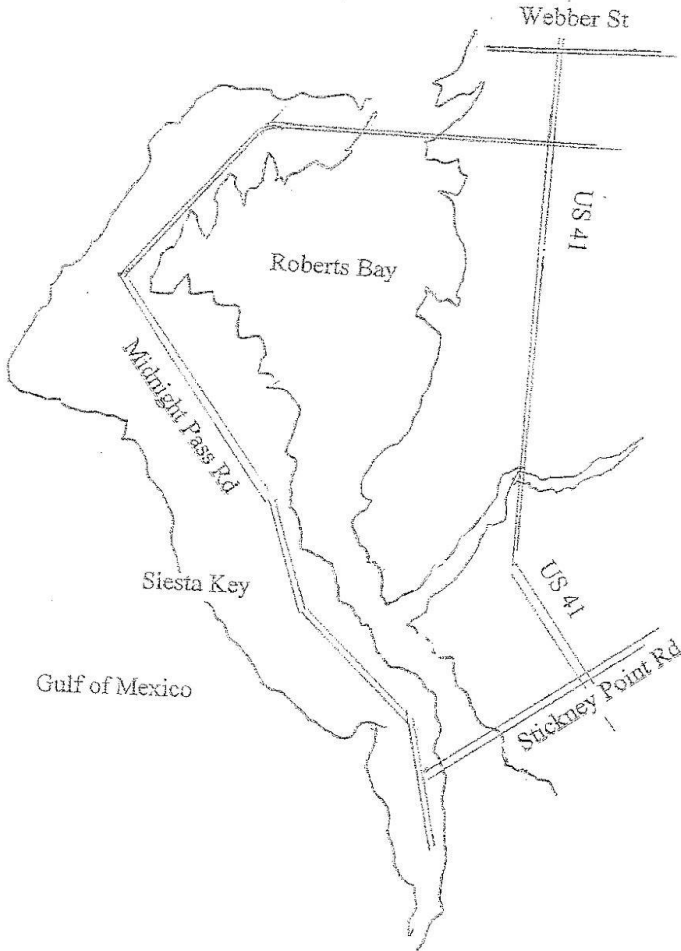
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District 4, Area 15, South Florida

8. Central



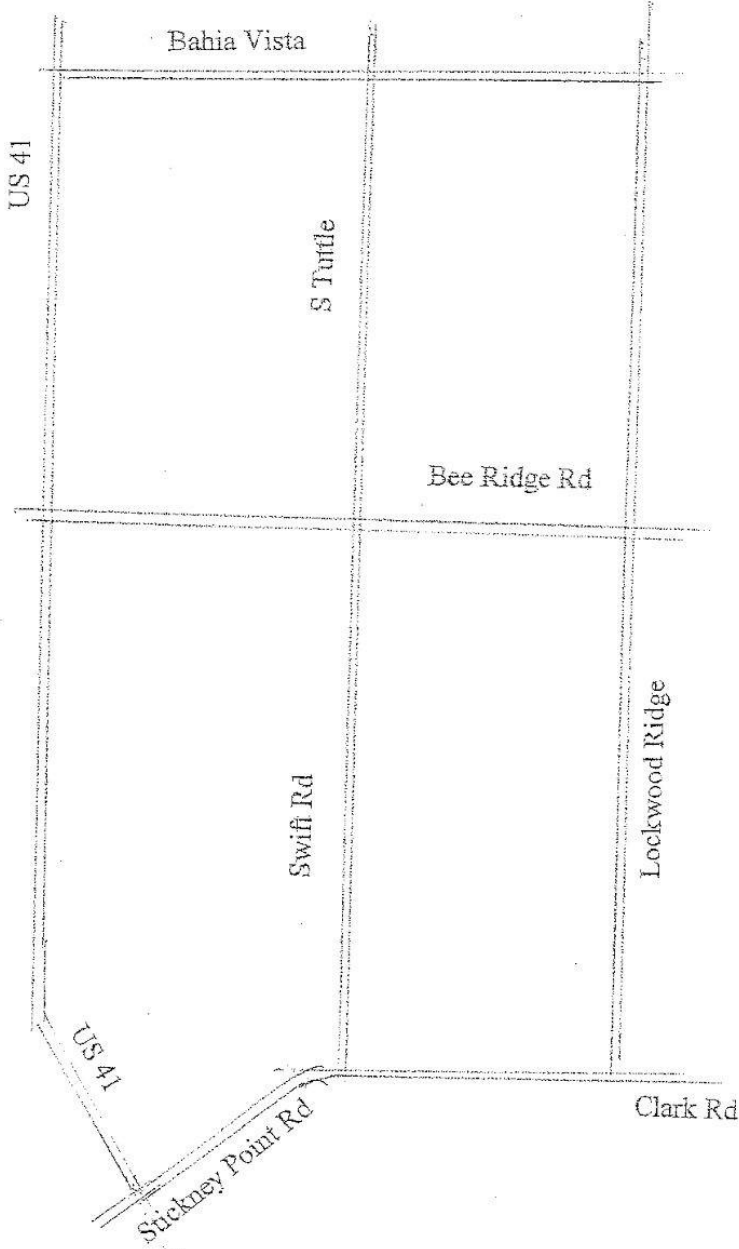
Book of Current Practices  
District 4, Area 15, South Florida

9. Siesta Key

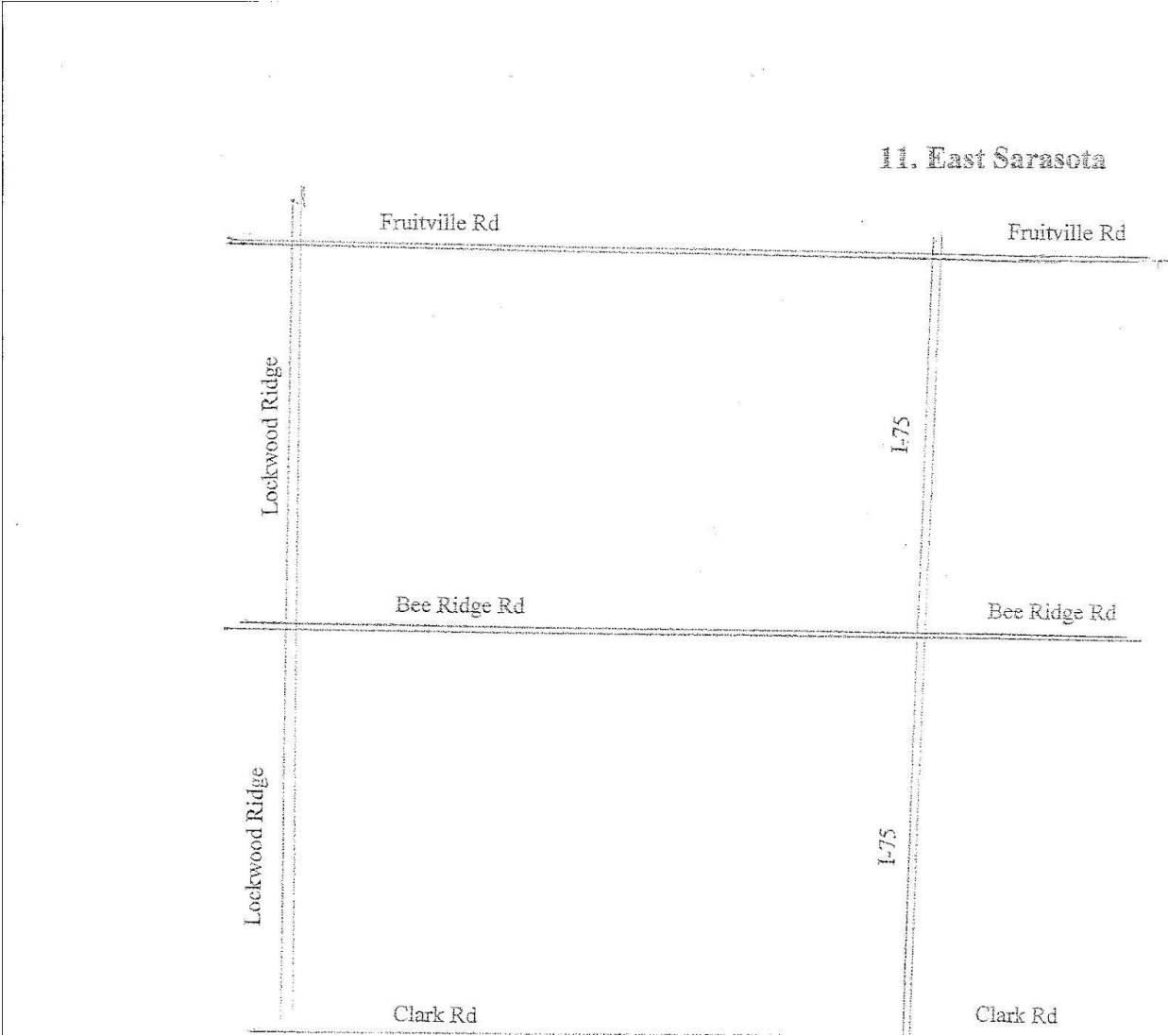


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District 4, Area 15, South Florida

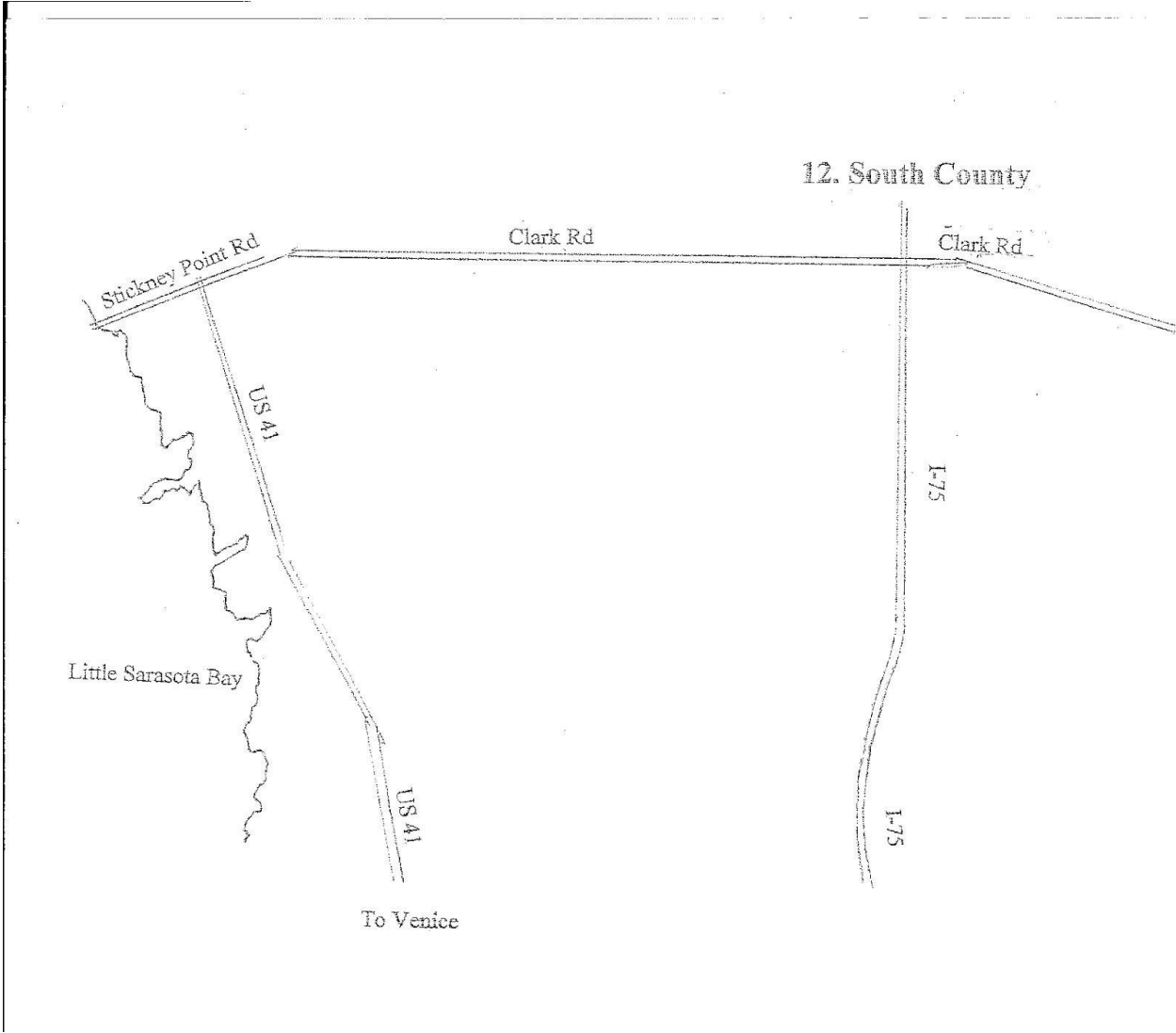
10. South Central



Book of Current Practices  
District 4, Area 15, South Florida



Book of Current Practices  
District 4, Area 15, South Florida



Book of Current Practices  
District 4, Area 15, South Florida

**14. Lakewood Ranch**

Book of Current Practices  
District 4, Area 15, South Florida

### **APPENDIX 3- Fair Share Contribution Formula**

The Finance Committee of 2001 recommended in April 2001 that this formula be entered into the Book of Resolutions and be recalculated on a yearly basis when new figures are available from the Area:

- Total yearly contributions to South Florida Area General Service by all groups MINUS total contribution of District 4 = Total contributions of all other districts
- (1999) \$42, 586.26 MINUS \$1,600 = \$40,986.26. (Therefore), 1,544 MINUS 109 = 1,445 Area groups (other than District 4)
- (1999) \$40,986.26 / 1,445 = \$28.36 per group. We want to match this “per group” contribution so we multiply by the total number of groups in District 4 and the result (in 1999) is \$3,091.70 (\$28.36 DIVIDED by 109) per year
- DIVIDE this result (\$3,091.70) by 4 and the final result (per Quarter) is \$772.92.

### **APPENDIX 4- Self Support Statement**

Adopted July 21<sup>st</sup>, 2007

#### **Self Support Statement**

**Tradition 7 (first sentence of the long form)**

**The AA Groups themselves ought to be fully supported by the voluntary contributions of their own members.**

**According to Bill, “We cannot skimp when the Treasurer passes that hat. When we are generous with the hat we give a token that we are grateful for our blessings and evidence that we are eager to share what we have found with all those who still suffer.” (1)**

**“Every single AA service is designed to make more and better Twelfth Step work possible, whether it be a group meeting place, a Central or Intergroup office . . . or the World**

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**Service Headquarters. Under our tradition of self-support *we are going to foot the bill.*"**  
**(2)**

**On behalf of our service committees that carry the message of hope to those that still suffer, please be generous. THANK YOU!**

**(1) Reprinted from "Language of the Heart" p.221 (2) Reprinted from Pamphlet #F-3 on "Self Support" p.6-7**